



**MINUTES
of the
26th EFEE Board Meeting,
held in
Rome, Italy
on
20th February, 2010**

PRESENT:

José Carlos Gois (JCG)	President
Valery Mitkov (VM)	Vice President
Roger Holmberg (RH)	Immediate Past President and Secretary
Alexander Efremovtsev (AE)	
Johan Finsteen Gjordvad (JFG)	
Heinz Berger (HB)	

IN ATTENDANCE:

Donald Jonson (DJ), Sweden	Auditor
Konstantin Efremovtsev (KE), Russia	

APOLOGIES

Remy Müller (RM)	Treasurer
Rolf Schillinger (RS)	Auditor

1. Opening of meeting

The President JCG welcomed everyone to the Board Meeting and gave RM's apologies.

2. Agenda

The Agenda was approved.

3. Minutes of the previous meeting

The MoM from Paris was approved as a true record of the meeting and signed by the President.

4. Matters arising (if not on the Agenda)

None

5. Administration

a. Finance and banking report

An audit of the 2009 EFEE books was scheduled February 19 in Rome. The books were audited by Donald Jonson. Rolf Schillinger did not show up. DJ has gone through the books and has found they were in good order.

The Income/Expenditures statements and Balance Sheet were presented and analysed

The Secretary asked the Board to get approval to bring in an outside auditor as RS has problems to attend the meetings.

Action: The Board decided to bring this matter up on the upcoming Council Meeting. The Secretary will ask for the cost to bring in an external auditor.

b. Membership Applications report

No new members have joined EFEE since the Council meeting in Paris.

As of February 16, 2010 the following numbers of members have paid subscription fees;

	2008	2009	16 Feb 2010
National members	19*	24**	9****
Company members	6	12***	4
Individual members	15	49	18
Membership fees	13390€	22003€	

*One National Member has not paid 2008 - Poland.

**Two National Members have not paid 2009 - Poland and Spain.

*** Incl Nitrex who paid for their membership dues from 2008- but they changed 2009 to an Individual Membership. I.e. 2009 EFEE has 11 Company Members.

****Poland has paid for 2008 and 2009 but not yet for 2010. Germany, Portugal, Switzerland, Belgium, Austria, Estonia, Spain, UK and Denmark have paid for 2010.

c. EFEE Shotfire certificate report

In 2009, 18 people were approved for a new or renewed EFEE Certificate. No one had applied so far in 2010.

d. ESSEEM

A first payment of 3200€ was received November 2009 from the ESSEEM project.

6. EFEE World Conferences

a. 6th EFEE Conference – Lisbon 2011

James Tyler and Jose Gois visited Lisbon in November 2009 to discuss and arrange locality for the Gala dinner and to decide upon the Social Program. A locality for the Gala dinner was found. It will be in a place 15-20 minutes from the hotel. Four buses will take the delegates there. The Social Program for spouses have been decided and will be presented with programme and cost for half day and full day tours.

Promotion of Conference and Announcement

CD-ROMs with a presentation of the Lisbon Conference were distributed to the EFEE Council members in January 2010. At the Paris Council meeting JCG checked that most of the National members have meetings in March-April 2010 and therefore 1st Circular should be anticipated to March 15.

Portuguese Students

AP3E and TylerEvents have agreed a fee for Portuguese students about 150 EUR. This proposal should be a way to involve more local students. This price doesn't include the welcome drink ticket or the Conference proceedings. The control of the student will be checked by the academic identity card.

EFEE-Members

In Lisbon Conference a similar discount as in Budapest will be offered, which is a €30 reduction for EFEE individual members and a €60 for Corporate members (one delegate).

Student awards

In order to promote Student memberships in the Federation, a proposal from VM regarding student awards was discussed at the Council meeting in Paris and the Board was asked to continue with the preparations.

The common principles were discussed and agreed upon:

1. - Common principles:

- ü The successful candidate for free participation in an EFEE Conference, must be at least second year student at a college or university, specializing in blasting profession or relevant one, and has real interests on the field of Blasting and Explosives industry.
- ü The successful candidate for free participation in EFEE Conference must have a satisfactory study record.
- ü The successful candidate for free participation in EFEE Conference will have to complete the application form which can be downloaded from the EFEE website, as well as to apply a copy of his student's mark book. Preference will be given to candidates who are able to submit recommendation letters from their universities, as well as to those, who will demonstrate their willingness to prepare an article and present it on the Conference.
- ü The successful candidate must submit all the necessary documents (an application, an abstract of 300 words and a copy of his student's mark book) not later than 9 months before the beginning of the Conference. (15 January 2011). If selected the student must send a full paper no later than 31 March 2011. The students shall be informed of their acceptance no later than 15 February 2011.
- ü The selection of the successful candidates is a responsibility of the Board, which will have to discuss all the candidates and to select two of them no later than 15 May 2011.
- ü The student should come from universities in countries who are an EFEE National member.
- ü EFEE pays for two students. The payment will cover conference, hotel and 150€ for travel contribution.

2. - Selection criteria:

The basic criteria for selection of the students who will be able to participate in the EFEE Conference without paying any fees will be:

- ü Academic merit and research potential of the candidates.
- ü Qualifications of the candidates and their previous experience in the field of Explosive and Blasting Industry.
- ü Actuality of the article they would like to present during the Conference.

Action: All National members should send out a tabloid about the student competition. VM and JFG will prepare and send out a tabloid to the Secretary who will distribute it to the National Members. The National Members must send out information to relevant Universities in September 2010.

Contract AP3E vs TylerEvents

- AP3E profit:
 - 40% of the profit from sponsors obtained by AP3E.
 - 40% of the amount of the registrations of Portuguese delegates excl. workshop
 - 40% of the profit from the Gala dinner
 - 40% of the profit from the social program.
- AP3E tasks:
 - Gala dinner: locality, menu and musical show. Social program for half a day and full day tours.

b. 7th EFEE Conference – Moscow 2013

Konstantin and Alexander Efremovtsev gave a presentation of the planning of the Moscow conference. The preparation for the Moscow conference is progressing. Hotels like Borodino, Crowne Plaza, Radisson and Cosmos are under consideration. Gala dinner could be held outside the hotel in some nice estate.

Action: HB and RH to send a contract to AE, Russia.

7. EFEE communication and marketing

a. Website

In the Member section a new item EUExNet has been added where relevant documents can be found. The section for Board and Council will be removed before April.

It is not possible for Companies or National members to pay through PayPal. Only Individuals can pay over the website with PayPal. This was decided in Paris as Companies and National members must be separately invoiced.

b. Newsletter

JFG mentioned that one public Newsletter has been sent out in November.

A Newsletter will be distributed in May 2010 with the following possible topics:

- Presidents voice
- Conference in Lisbon
- Student Award
- EFEE in EU Work Group for Explosives for Civil Use
- EUExNet LdV projects.
- Traceability Directive
- ESSEEM project
- Conference reports: Slovakia
- Upcoming events

c. Marketing and Membership

Reimbursement costs

Reimbursement costs for people participating in meetings representing EFEE were discussed. It was decided to keep the following policy:

1 Transportation

Economy airfare, or special rebate airfare, standard-class train fare, bus or tram fare may be reimbursed. Taxi expenses may be refunded if public transportation is ineffective. The use of a private car is reimbursed by a cost in practice in his/her country, as is parking at the location of the meetings or at an airport or station, if total expenses are less than public transportation or if public transportation is ineffective.

2 Accommodation

Nights preceding and/or following meetings may be reimbursed (single room cost); board members should stay preferably at the hotel where the meetings take place. Normally, unnecessary, additional over-night stays are excluded unless a “special offer” that includes a reduced air fare and a longer stay is available.

EFEE will not reimburse personal costs (e.g. bar, telephone).

3 Meals

Breakfast, lunch and dinner are not reimbursed.

4 Per diem

Only if stipulated in a project.

Logo policy

The following policy is valid for using the EFEE-logo:

- Only in conferences where EFEE is a partner.
- The EFEE-logo can only be used by National and Corporate members.

8. European shotfiring

a. EFEE European individual shotfiring certificate procedures

Action: Secretary to send out a letter for receiving the names of the national signatories.

b. National shotfiring training programme recognised

Action: Secretary to ask Karl Kure regarding approved countries.

c. ESSEEM project

EFEE received 3200€ in funding from ESSEEM 16 November, 2009.

In April 2010 a 2nd payment will be received (EFEE shall feed the template of the project with the cost supported until now and add the scanned invoices/tickets in order to be reimbursed).

A conference was held in 4-5 December, 2009 in Troisdorf, Germany.

All partners were advised to finish their work package(s) before the April 16-17 meeting in Pardubice.

EFEE sent the following people to participate in Troisdorf;

Igor Kopal, SK - €33.33.

Alain Blanchier and Anne Charline Sauvage, FR – €859.17

Frans Brewel, NL - € .

Presentations were carried out on the following subjects:

1. Geology
2. Drilling and tools
3. Civil construction materials for demolition
4. Explosives
5. Initiation systems
6. Blasting theory
7. Blasting calculation
8. Mitigation of blasting: noise, vibrations and fly rock effects
9. Economical aspects of blasting

A questionnaire was filled in by all participants about presentation and topics discussed. The answers were collected by the project leader Aslak Ravlo.

A meeting will also be held in Dresden 24-25 September 2010. This will be an open conference. Participants are partners, invited guests and interested parties. Announcement and other matters will be discussed and decided during the Pardubice meetings.

9. New EUExcert Project EUExNet

KCEM has week announced that the contract for EUEXCERT III have been signed.

The EUExcert III project will monitor and evaluate

- (1) the work to set up national nodes/bodies and
- (2) the procedures for accreditation and issuing of certificates at national nodes/bodies.

EUExNet aims to start independent national nodes (bodies), which will be licensed to use the EUExcert logo, in the European EUExcert network, based on the innovation which has been developed in previous Leonardo da Vinci financed EUExcert projects. The national nodes/bodies will be set up according to national prerequisites, however the national nodes/bodies should build their work on using the occupational standards proposed by the EUExcert project or use other adequate occupational standards – which can be recognised by the EUExcert partners.

EFEE is Partner no. 11 and will participate in project meetings and contribute materials for the interim report, cost statements and final report and cost statements.

According to the contract the EU financial contribution for the project related to EFEE is €1649 and the EFEE contribution is €483. According to the budget €483 should be included in the budget for 2010 and 2011. The project runs from Nov 2009 to Sep 2011. According to the budget costs are just for staff.

A preliminary meeting will be held 17-18-19 of March 2010, in Karlskoga, Sweden. The meeting will be combined with a European seminar on education, training and certification of handling of explosives and a study visit to Alfred Nobel's laboratories.

Partners: Estonia, Sweden, UK, Portugal, Italy, Germany, Czech Republic, Norway, Lithuania, Latvia, EFEE

Letters of interest from: France, Netherlands and Belgium

Partners are requested to send photos and texts describing why EUExNet is an important project for the European Explosives Sector EU Directives.

EFEE work plan:

- i. EUExNet box in EFEE website with information and a link to the project.
- ii. EFEE contribution should be dissemination of EUExNet in our webpage and payment to someone to produce a small report of EFEE activities in the project

10. EU Directives

Predrag Sinik attended the Bruxelles meeting. He will report to the Council members and also ask for information that can be discussed at the next EU-directives meeting. EFEE paid €785 for his attendance.

11. Constitution and Bylaws

Action: JCG will write to the Committee and ask about the status of the documents.

12. Work Plan

The work plan established covers the following tasks:

- Student competition
- Bylaws and articles
- Website
- Contract Russia

- Investigation of Norms regarding transient vibrations.
- EUDirectives
- EUEXNet
- ESSEEM

13. Any Other Business

It was mentioned that Donald Jonson will succeed Roger Holmberg as the representative for the Swedish National member, BK, after the Spring meeting in Luzerne. DJ will step down as the Audit Committee chairman and can hereby be available for election to the Board.

14. Dates of next meetings

- a. Spring 2010: May 21-22 – Luzerne, CH (Committees, Board, Council and AGM)
- b. Summer 2010: July 24 – Tallinn (Board)
- c. Autumn 2010: October – Shrivenham, UK (Committees, Board and Council)
- d. Winter 2011: February 2011 – Lisbon, Portugal (Board)
- e. Spring 2011: Kiev, May (Committees, Board, Council and AGM)
- f. Summer 2011: July - ? (Board)
- g. Autumn 2011: September 18-20, Lisbon (Committees, Board and Council)

15. Adjourn

The President thanked everyone for attending and contributing to the meeting. The Meeting was adjourned.

Signed _____
President

Date _____